

POSSUM TOY LIBRARY

CONDITIONS OF BORROWING

All toys and equipment have been carefully selected with due regard to content, size, durability and suitability, and are relatively expensive. It is essential that you take care to maintain and preserve this community asset.

*** FUNDING FOR TOYS AND EQUIPMENT IS EXTREMELY LIMITED ***

1. ONE TOY PER CHILD IN THE FAMILY may be borrowed. TWO TOYS may be borrowed if there is only one child in the family. Up to FOUR toys may be borrowed by Family Day Care members.

*** SPECIAL CONSIDERATION IS GIVEN TO FAMILIES WITH PARTICULAR NEEDS ***

2. Toys and equipment borrowed may be returned to the bus when it is at any venue on the timetable.
3. The suitability of the toy or equipment is the responsibility of the parent or caregiver, but please do not hesitate to ask staff for advice.
4. Supervision of the use of the toy is the responsibility of the parent or caregiver. The service will not be held responsible for any damage or injury to any person or persons, arising from the use of the borrowed toy or equipment.
5. The toy or equipment should be returned in its original bag/container with TAG ATTACHED, CLEAN AND IN GOOD WORKING ORDER, ready for the next borrower.
6. The loan period is two weeks.
7. It is the parent or caregiver's responsibility that the toy or equipment is complete, and has the number of pieces as stated on the tag.
8. If pieces are missing TOYS WILL BE RETURNED TO THE BORROWER to enable them to find the missing piece/s. To avoid this inconvenience, PLEASE ENSURE TOYS ARE COMPLETE ON RETURN.
9. If pieces of the toy, the label, the bag or box are missing or damaged, the borrower will be charged a \$5 fee. If the missing pieces are found within one month of the fee payment, the fee will be refunded.
10. Payment for lost or damaged toys will be assessed on the cost of the toy. Toy Library staff will assess repair costs. Replacement of damaged items will be assessed on whether the toy can be repaired effectively.

GROUP BORROWINGS

- * The loan period is for a minimum of ONE MONTH, up to one school term
- * Groups may borrow up to 8 (EIGHT) toys at any one time

PLEASE TAKE GOOD CARE OF THE TOYS